



Vehicle and Fleet First Aid - reg. 1101



[also applies when operating motive power units of all railways; when 2 more workers in employer vehicle and one of those workers is First Aid trained]

WSIA Reg. 1101 section 16 (2)

“Every employer using a vehicle to transport workers shall equip the vehicle with a first aid box containing:

- (a) a current edition of a standard St. John Ambulance First Aid Manual [or equivalent];
- (b) 1 card of safety pins;
- (c) dressings consisting of,
 - (i) 16 adhesive dressings, indiv. wrapped,
 - (ii) 6 sterile gauze pads, 3 inches square,
 - (iii) 4 rolls of 3-inch gauze bandage,
 - (iv) 2 sterile surgical pads suitable for pressure dressings, indiv. wrapped, &
- (v) 4 triangular bandages.”

Equipment outside of the scope of first aiders, equipment that may deteriorate or that is potentially dangerous (for example, medication and ointments) should NOT be included in a first aid box.

Section 6 of the Regulation requires that the boxes and their contents be checked regularly, minimum **four** times a year, to ensure that everything is in good order.

Best practice for drivers: be First Aid trained and have a first aid kit as section 16 (2) or better [sec. 8, 9, 10]. Have car specific supplies also [i.e. booster cables, flares, blanket].



Guidelines for Contents of First Aid Boxes

All places of employment must have workers trained in first aid* and first aid boxes with the equipment they need to offer first aid service quickly and safely [within 2-4 minutes is ideal].

The quantities of any item specified may be increased to suit the needs of a particular workplace. Personal protective equipment (for example, CPR mask and non-latex gloves) as prescribed by the first aid training should also be included in the first aid box.

*level of First Aid training depends on work location & # of workers normally present

All

Ontario employers who are subject to Ontario's Occupational Health and Safety Act [almost every workplace] must comply with Regulation 1101 under Section 3 of the Workplace Safety and Insurance Act - even if the workers are not insured under WSIB.

[also applies when operating heavy construction/maintenance equipment + first aid station not near; bus operated outside urban route]

WSIA Reg. 1101 section 16 (3)

“The employer of workers engaged in transporting goods outside an urban area in a vehicle shall equip the vehicle with a first aid kit containing:

- (a) a current edition of a standard St. John Ambulance First Aid Manual [or equivalent];
- (b) dressings consisting of,
 - (i) 12 adhesive dressings, indiv. wrapped,
 - (ii) 1 four-inch bandage compress,
 - (iii) 2 two-inch bandage compresses, and
 - (iv) 1 triangular bandage.”

In All Cases of Injury/Disease...

The worker must:

1. **Get first aid right away.** [i.e. cleaning minor cuts, treating a minor burn, applying cold pack, splint]
2. **Tell the employer** of any injury or the possible onset of a work-related disease/condition.
3. **Claim benefits if the injury causes worker to seek health care.** [i.e., a doctor, nurse, chiro or physio]; services provided at hospitals and health facilities and prescription drugs. The worker should also claim benefits if the injury causes him or her to (a) be absent from regular work (b) require modified duties at less than regular pay (c) require modified work at regular pay for more than 7 calendar days after accident date (d) earn less than regular pay at regular work.
4. **Claim WSIB benefits by:** Signing WSIB **Form 1492**, Signing WSIB **Form 6**, Worker's Report of Injury/Disease and giving a copy of the form to the employer.
5. **Choose** a doctor or other qualified health pro.
6. **Cooperate** in health care treatment.
7. **Cooperate** in safe return to work.
8. **Complete and return all WSIB forms promptly.**
9. **Report to the WSIB** any changes in income, return to work status or medical condition.

The employer must:

1. Make sure **first aid is given immediately.** [i.e. cleaning minor cuts, applying bandages and/or dressings]
2. Make sure there is a **record of the first aid treatment.**
3. **Complete** and give to the worker the **Treatment Memorandum Form 156** if the worker needs more than first aid treatment/advice.
4. Provide immediate **transportation** to a hospital, a doctor's office, or the worker's home, if necessary.
5. **Complete WSIB Form 7**, if the worker gets health care, as criteria above in 'worker must, #3'.
6. **Ask** the worker to sign **WSIB Form 1492**.
7. **Return** the completed Form 7 to the WSIB within three days of learning of the reporting obligation. If the worker is unable or unwilling to sign, send the form in without the signature.
8. **Pay** full wages and benefits for the day or shift on which the injury occurred.
9. **Cooperate** in the worker's early and safe RTW.
10. **Supply** a Functional Abilities **Form 2647** to health pro treating the worker. Ensure that the worker's signed consent to the release of the functional abilities information is attached. This signed consent will either be on the Form 1492 or the employer's copy of **Form 6**, Workers' Claim/Consent Form.

reference: Workplace Safety Insurance Act, reg. 1101 / First Aid Kits are also available at 2health.com

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